

**Rules of Procedure
Annual General Meeting of Shareholders ("AGMS")
PT Prodia Widyahusada Tbk ("Company")
28 April 2025**

1. The AGMS is held in Indonesian Language.
2. The Chairman of the AGM will chair the AGM and has the right to decide on the procedures of the AGM that have not been regulated or not sufficiently regulated in this Rules of Procedure, and has the right to ask those present at the AGM to prove their right to attend and to vote.
3. This AGMS has used the application for organizing the General Meeting of Shareholders electronically or Electronic General Meeting System (eASY.KSEI) provided by PT Kustodian Sentral Efek Indonesia.

4. Attendance quorum:

The attendance quorum of the AGMS is only counted once, which is shortly before the commencement of the AGMS. In accordance with the provisions of Article 12 paragraph 1 letter a of the Company's Articles of Association, the AGMS is valid if attended and or represented by more than 1/2 (one-half) of the total number of shares with valid voting rights issued by the Company.

5. Questions and Answers and Submission of Opinions:

At each agenda item of the AGMS, the Chairman of the AGMS will provide an opportunity to only the shareholders or their proxies to ask questions and/or express opinions before voting according to the relevant agenda item, in the following manner:

- a. Shareholders or their proxies who wish to ask questions and/or express opinions are welcome to raise their hands, then our officers will provide a question form and shareholders are expected to write their names, the number of shares owned or represented and the questions asked.
- b. After the Chairman of the AGM has finished reading out the questions or opinions, the Chairman of the AGM or the party appointed by the Chairman of the AGM will immediately answer or respond to them.
- c. Only matters included in the agenda of the AGMS as stated in the invitation to the AGMS can be discussed at the AGMS with due observance of applicable legal provisions and discussed on an ongoing basis.
- d. The question and answer forum will be held for a maximum of 10 (ten) minutes (for each agenda item of the AGMS), unless otherwise determined by the Chairman of the AGMS. Given the time constraints, in each agenda item of the AGMS, each shareholder or his/her proxy is given the opportunity to submit a maximum of 2 (two) times to ask questions, each for 1 (one) question.
- e. For shareholders who attend electronically and are registered in the

eASY.KSEI application, the submission of questions and/or opinions is carried out through the eASY.KSEI application, in writing (chat feature), and must write the name of the shareholder and the number of his/her share ownership, followed by the question or opinion. Answers to questions or responses to opinions are made in writing.

6. Voting:

- a. Voting for each agenda item of the AGMS, is taken from:
- i. electronic votes from e-voting on the eASY.KSEI application, submitted by shareholders who attend electronically and are registered on the eASY.KSEI's application;
 - ii. electronic votes from e-proxy proxies on the eASY.KSEI's application;
 - iii. votes from shareholders physically present at the venue of the AGMS, which are submitted at the time of voting for the relevant agenda item;
 - iv. votes from shareholders' proxies **other than e-proxy** who are physically present at the venue of the AGM, which are submitted at the time of voting for the relevant agenda item.

Voting is conducted in the following procedure:

- First : shareholders or proxies of shareholders **other than e-proxy** who vote against will be asked to raise their hands, and our officers will distribute forms to be filled in, by writing their names, the number of shares owned or represented, and submitted to the officer to be recorded in the eASY.KSEI application.
- Second : shareholders or proxy holders **other than e-proxy** who cast blank/abstain votes will be asked to raise their hands, and our officers will distribute forms to be filled in, by writing their names, the number of shares owned or represented, and submitted to the officers to be recorded in the eASY.KSEI application.
- Third : shareholders or proxies of shareholders **other than e-proxy** who do not raise their hands or who leave the AGM room at the time of voting, are deemed to vote in favor.
- Fourth : shareholders who are present electronically and registered in the eASY.KSEI application, provide and enter their voting choices for each agenda item of the AGMS, either votes in favor, votes against or abstentions (blank votes), through the eASY.KSEI application, and if they do not provide or enter their voting choices, the eASY.KSEI application will consider them as abstentions.

- b. Direct electronic voting through the eASY.KSEI application, for each agenda item of the AGMS, will be held for 2 (two) minutes (voting time).
- c. Each shareholder or his/her authorized proxy is entitled to vote. Each share entitles the holder to cast 1 (one) vote. If a shareholder owns more than 1 (one) share, then he/she or the shareholder's proxy **other than an authorized e-proxy**

is only required to vote once and his/her vote represents all shares owned.

- d. In accordance with the provisions of Article 12 paragraph 9 of the Company's Articles of Association, a blank/abstain vote shall be deemed to cast the same vote as the vote of the majority of the voting shareholders.
- e. For proxies **other than e-proxy** who are authorized by the shareholders to cast a blank/abstain vote and/or a dissenting vote, but at the time of adoption of the resolution do not raise their hands to cast a blank/abstain vote and/or a dissenting vote, they shall be deemed to have approved the proposed resolution.

7. AGMS Resolution:

In accordance with the provisions of Article 12 paragraph 1 letter a of the Company's Articles of Association, decisions of the AGMS will be made based on deliberation for consensus. In the event that a decision based on deliberation to reach a consensus cannot be reached, then: In accordance with the provisions of Article 12 paragraph 1 of the Company's Articles of Association, decisions will be made by voting based on the affirmative votes of more than 1/2 (one-half) of the total shares present at the AGMS.

8. For shareholders or their proxies who arrive after the AGM attendance registration is closed so that their presence is not recorded in the attendance list of shareholders, they are not allowed to ask questions or opinions, and their votes are not counted.
9. This procedure is valid since the AGM is opened by the Chairman of the AGM until it is closed by the Chairman of the AGM.
10. To maintain comfort during the AGM, please deactivate your cellular phone or set your cellular phone to silent.
